



(111)

UTTARAKHAND OPEN UNIVERSITY

Tender No: UOU/EDUSAT/17/2016-17

Tender Document to Repair and Operationalize Ku Band Edusat SITs equipment of Government Colleges in Uttarakhand

Uttarakhand Open University

Behind Transport Nagar,
Teen Pani Bypass
Haldwani- 263139

Sign of Bidder with Stamp

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27/6/17
भद्रावीर्यमते ज्ञानम्

Bidding Schedule

Date of publishing Tender Document on	28.06.2017
Last date for submission of tenders	21.07.2017
Date and time of opening of pre-qualification/ Technical bids	21.07.2017 03:00 p.m.
Date and time of opening of financial bids (Tentative)	21.07.2017 03:30 p.m.
Place of opening of bids	Uttarakhand Open University Behind Transport Nagar Teen Pani Bypass Haldwani-263139
Address for communication	The Registrar Uttarakhand Open University Behind Transport Nagar Teen Pani Bypass Haldwani-263139

INVITATION FOR BIDDERS

1. Uttarakhand Open University invites tenders from eligible bidders to Repair/ Replace/ Operationalize equipments of Edusat SITs in 42 Govt. Degree Colleges across Uttarakhand.
2. The Tender document is available on the website <http://www.uou.ac.in> which can be downloaded. All subsequent notification, changes and amendments on the document, if any, would be posted only on the same website.
3. Further details towards facilitation on tender document related issues please contact

Prof. R. C. Mishra

Registrar

Uttarakhand Open University

4. All letter correspondence / enquiries should be submitted to the following in writing by fax/registered post / courier: and super scribed

“ATTN. OF: Registrar, Uttarakhand Open University”

The address for communication is

The Registrar

Uttarakhand Open University

Behind Transport Nagar

Teen Pain Bypass

Haldwani-263139

5. Particulars of number of SITs situated are as indicated in the table (1) below.

Table – 1

Sl.No	Name of the College and Address	Number of SITs
1	List of colleges enclosed in Annexure (a)	42
TOTAL		42

6. The Bidder should be a firm/company/organization with experience in replacement/ repair/ operationalization of Ku Band Edusat SITs equipment.
7. **Tender Fee:** Each bidder shall pay Rs. 1000/- (Rupees One Thousands only) as a non- returnable tender fee at the time of submission of each bid in the form of DD. DD may be drawn in the name of **"The Registrar, Uttarakhand Open University, Haldwani"**.
8. The proposal is to be submitted along with Earnest Money Deposit (EMD)/ Bid security of Rs. 25, 000/- (Rupees Twenty Five Thousands only). The EMD shall be kept valid for at least 90 days in addition to the bid validity period. In case if the proposal validity period is extended by the tendering authority, the EMD shall be extended for such extended period.
 - i. The EMD will be returned to the unsuccessful Bidders within a period of eight (8) Weeks from the date of announcement of the Successful Bidder.
 - ii. The EMD will be returned to the successful Bidders upon completion of the work.
9. The EMD shall be forfeited in the following cases:
 - a. If the Bidder modifies or withdraws the Proposal;
 - b. If the Bidder modifies or withdraws the proposal during the intervening period of the proposal due date and expiration of the Proposal Validity period;
 - c. If the Successful Bidder fails to complete the work within the stipulated time or any extension thereof provided the Tendering Authority;
 - d. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;
10. The letter of invitation, terms of reference and information for Firms/ Companies/ Organization are enumerated in this request for proposal.

Scope of Work with Terms and Conditions

11. Introduction

EDUSAT is a unique and a special Programme made functional with the help of dedicated satellite "EDUSAT." launched by ISRO, a Government of India organisation set up under the department of space. The Programme was introduced for the 1st time in India during 2005. Under the Edusat Programme, SITs (Satellite Interactive Terminal) are established in the 42 Govt. Degree Colleges in Uttarakhand the Configuration of the SIT system is provided in the sections below.

12. Scope of Work:

- a) Bidder would undertake site visit of the SIT to operationalize SITs established as per annex. A, and submit a consolidated report of the SITs to the Registrar Uttarakhand Open University. The Site report should contain details of condition/status of each item/ equipment, whether functional/ damaged / missing/ serviceable/shifting requirement etc.
- b) Replacement of failed batteries in 42 sites installed as part of SITs.
- c) Refurbishment of failed /missing hardware elements in 42 sites as per point (a).
- d) Operationalization of SITs in 42 sites. The required parameters will be furnished at the time of placing order.
- e) Site Hardware: The SIT (Ku-Band) consists of the following equipments:
 - i. 1.2 Mtr. Antenna with feed and NP Mount
 - ii. 2w BUC
 - iii. LNB
 - iv. Viasat Linkstar RCST
 - v. IFL Cable
 - vi. Multimedia Computer with VGA, Osprey Card, Keyboard and mouse.
 - vii. Multimedia Projector with Screen
 - viii. Audio Amplifier with 2 Speakers.
 - ix. Audio Mic with base station
 - x. Handy Cam with Tripod.
 - xi. 1 KVA online UPS

f) **Technical Parameter of SITs**

Band – Ku Band

Satellite- Gsat 18

Location - 74° East

- g) The eligible bidders can visit the sites mentioned under Annexure-A for assessing the replacements, repairs and refurbishment and have to submit the Technical and Financial bid within the last date mentioned in this RFP.

- h) The bidder has to co-ordinate with the user agencies and the site – in – charges for making the systems operational.
- i) After operationalization of SITs the bidders has to submit, implementation report for every site, including the inventory of equipments. Bidders shall provide typical formats of the above reports. However the final versions shall be formulated with Uttarakhand Open University.
- j) The bidder has to clearly mention the time schedule for operationalization of the SIT networks. However, this activity must not exceed 30 days from the date of issuing of purchase order.
- k) During operationalization activities, the bidder shall coordinate with respective HUB/Nodal Agency for obtaining transmission support.

13. Qualification to apply

- o The Service provider should have handled similar projects, with ISRO for the supply and maintenance of KU band SITs.
- o The vendor should have field experience in reworking/repairing of large SITs network.
- o The Service provider should compulsorily attach a proof of work/purchase orders for carrying out similar projects.
- o Average annual turnover of at least Rs. 15 Lakhs in each of the last 3 (three) completed financial years.

14. If services are found not satisfactory during any time of the contract period, University will have all the right to terminate the contract for the remaining period.

15. OTHER TERMS AND CONDITIONS:

- a) It is mandatory for Bidder to submit the compliance of each and every part of this RFP (including general instructions, terms & conditions, schedule, maintenance, specifications of each system given in Annexure, etc.) in his technical bid failing which the proposal will not be evaluated and will be rejected without any further notice/communication to the bidder.
- b) This is a two part bid and Bidder, therefore, shall submit separate technical and financial bids in two different envelopes. The compliance statement, however, should be submitted along with the technical bid.
- c) Tender complete in all respects, in all respects, in a sealed cover enclosing two different sealed covers, i.e. TECHNICAL BID in cover A (Form-A) and FINANCIAL BID in Cover B (Form-B) must be received by the Registrar, Uttarakhand Open University, Haldwani latest by 5.00 P.M on _____ superscribing type of bid on the envelopes. All the TECHNICAL BID received within the stipulated time will be opened in the presence of tenderers or their authorized representatives, who may choose to attend the opening of tenders Uttarakhand Open University, Haldwani at 11.00 A.M on _____. The FINANCIAL BIDS will be opened after opening of the TECHNICAL BID. It will not be opened for those tenderers whose Technical Bid does not fulfil the requirements of tender document.
- d) The decision of the "Vice Chancellor, UOU" shall be final and binding with regard to opening of the TECHNICAL and FINANCIAL BIDS.

- e) The rates must be quoted both in words and figures. In case of difference in words and figures of the rates quoted, the rates offered in words shall be considered as binding. The tender must be signed by a person duly authorized to bind the tenderers to the Contract. Proof of authorization shall have to be furnished by the tenderer.
- f) The bidder may seek clarifications before the submission of the offer if any.
- g) The bidders shall attend technical discussions and commercial negotiations, if required.
- h) The bidders must submit two parts quote (Technical and Commercial) in a sealed envelope super scribing the reference Number & due date, etc.
- i) The bidders should quote for all the SITs elements individually, in different quantity slabs.
- j) The validity of the quote shall be minimum 90 days from the date of submission.
- k) The bidder shall submit an indemnity bond indemnifying user from claim for any injury/damage/death to any of their persons during operation of this contract.
- l) The bidders shall be responsible for any loss or damage caused to property at site due to the negligence of their personnel during operation of this contract.
- m) The bidder should not be blacklisted from any government department/undertaking.
- n) The tender shall be rejected if the tender is conditional and inconsistent with the terms and conditions of the contract given with this document.
- o) The tender shall be rejected if tenderer submits more than one tender or authorizes the submission of more than one tender in its behalf by one or more authorized person(s)/Company(s).
- p) No interest shall be paid on Earnest Money.
- q) Award of contract shall be within the sole discretion of University. The University is not bound to award the contract on the basis of bids received. It shall be open to the university not to accept any bid and to abandon the contract without disclosing any reasons. It is also not necessary that the lowest bid shall have to be accepted. The University reserves the right to reject or accept whole or any part of the tender. The interest of the university shall be paramount. No bidder shall have any indefeasible rights to be awarded to a contract even if his price is the lowest. The decision of the university on the tender/contract shall be final and binding on the tenderer/contractor.
- r) SECURITY DEPOSIT of Rs. 100,000/- (Rupees One Lakhs Only) in the form of Performance Bank Guarantee in favour of Finance Controller, Uttarakhand Open University shall have to be furnished after the award of the contract. The validity of the Bank guarantee should be valid till 60 days after the contract period.

- i. The Security Deposit can be forfeited by the order of the Vice-Chancellor, UOU, in the event of any breach or non-observance of any of the conditions of the contract. On the expiry of the contract, such portion of the said security as may be considered by the Vice-Chancellor, UOU, sufficient to cover an incorrect or excess payment or penalty for some defect/default etc. may be withheld by the University.
- ii. Any sum of the money due and payable to the Contractor (s) including Security Deposit refundable to him/them under this Contract may be appropriated by the UOU and set off against any claim of UOU in respect of any sum of money arising out of under any other Contract (s) made by the Firm with the UOU and for such purpose the UOU shall be entitled to realized such securities forming the whole or part of any such Security Deposit in any manner whatsoever as UOU may think fit.
- iii. The security deposit shall be released by the University only after completion of the contract period.
- s) The University reserves its right to take any such action (s) as it may deem fit against the contractor in case of failure on the part of the tenderer for fulfilling the contract apart from forfeiture of earnest money/security deposits.
- t) Income Tax and other taxes shall be deducted from the bills of contractors as per rules. TDS shall be deducted as per rules of the central Government.
- u) The decision of the Vice-Chancellor, UOU, Haldwani shall be final in case of any dispute regarding the tender.
- v) Jurisdiction of all disputes, if any, will be the district of Nainital (Uttarakhand).

Annexure (a): Location Name and Address

Sl. No.	Location
1	Govt. PG College Dwarahat, District –Almora
2	Govt. PG College Ranikhet, District –Almora
3	Govt. Degree College Chaukhutiya, District –Almora
4	Govt. Degree College Syalde, District –Almora
5	Govt. Degree College Manila, District –Almora
6	Govt. PG College Pithoragarh, District –Pithoragarh
7	Govt. Degree College Baluakot Dharchula, District -Pithoragarh
9	Govt. Degree College Gangolihat, District –Pithoragarh
10	Govt. Degree College Munsyari, District –Pithoragarh
11	Govt. PG College Berinag, District –Pithoragarh
12	Govt. MB PG College Haldwani, District- Nainital
13	Govt. Girls Degree College Haldwani, District- Nainital
14	Govt. PG College Ramnagar, District- Nainital
15	Govt. PG College Rudrapur, District- US Nagar
16	Govt. Degree College Khatima, District- US Nagar
17	Govt. Degree College Bazpur, District- US Nagar
18	Govt. PG College Kashipur, District- US Nagar
19	Govt. PG College Bageswer, District- Bageswer
20	Govt. Degree College Champawat, District- Champawat
21	Govt. PG College Kotdwar, District- Pauri
22	Govt. Degree College Jaiharikhal, District- Pauri
23	Govt. Degree College Vedikhal, District- Pauri
24	Govt. Degree College Caubatakhali, District- Pauri
25	Govt. Degree College New Tehrai, District- Tehri
26	Govt. Degree College Agrora, District- Tehri
27	Govt. Degree College Nainbagh, District- Tehri
28	Govt. Degree College Chandarbadni, District- Tehri
29	Govt. PG College Uttarakashi, District- Uttarakashi
30	Govt. Degree College Chinyalisaur, District- Uttarakashi
31	Govt. Degree College Barkot, District- Uttarakashi
32	Govt. Degree College Puraula, District- Uttarakashi
33	Govt. Degree College Karanprayag, District- Chamoli
34	Govt. Degree College Talwari, District- Chamoli
35	Govt. Degree College Gairsain, District- Chamoli
36	Govt. Degree College Nagnathpokhari, District- Chamoli
37	Govt. PG College Gopeswer, District- Chamoli
38	Govt. PG College Agastyamuni, District- Rudraprayag
39	Govt. Degree College Jakholi
40	Govt. Degree College Dakpathar, District- Dehradun
41	Govt. Degree College Doiwala, District- Dehradun
42	Govt. PG College Rishikesh, District- Dehradun

FORM A(Technical Bid)

S.No.		
1	Name of the Firm	
2	Address of the Firm	
3	Telephone	
4	Email	
5	PAN and TAN Number of the firm	
6	Details of EARNEST MONEY	
a	Amount	
b	Bank Name and Address	
c	Date of Issue	
d	Demand draft Number	

Checklist

Sl. No.	Particulars	Yes / No	Enclosures No.	Remarks
1	The Service provider should have handled similar projects, with ISRO for the supply and maintenance of KU band SITs.			
2	The vendor should have field experience in reworking/repairing of large SITs network.			
3	The Service provider should compulsorily attach a proof of work/purchase orders for carrying out similar projects.			
4	Average annual turnover of at least Rs. 15 Lakhs in each of the last 3 (three) completed financial years.			

Sign of Bidder with Stamp



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Form B(Financial Bid)

1. Charges for Antenna orientation & make SITs fully functional (inclusive of labour charges, transportation)

Price in figure = _____

Price in words _____

2. Equipment List with Price

Sl. No.	Items	Make /Model	Price (In figure)	Price(In words)
1.	1.2 Mtr. Ku Band Antenna with NP Mount and Feed	Prodiline		
2.	2 W BUC (Bulk Up Convertor)	Viasat		
3.	LNB	Viasat		
4	30 Mtr. IFL Cable			
5.	LinkStar RCST	Viasat		
6.	Video Capture Computer with osprey & VGA cards, Keyboard and Mouse	Hp		
7.	Osprey Cable	Viewcast		
8.	Handy Cam	Sony		
9.	Wireless Microphone and base station	Beyer dynamic		
10.	Audio Amplifier with Speaker	Bosch		
11	Multimedia Projector	Hp		
12	Projector Screen			
13.	1 KVA Online UPS with 30 Minute Backup	E&C		