

# Certificate Programmes

## Programme Summary & Fee Details

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**Certificate Programmes**  
**समाज विज्ञान अध्ययन विद्याशाखा**  
**School of Social Science**

**PROGRAMME SUMMARY & FEE STRUCTURE**

Programme Name (Code)	Eligibility	Duration (Year)		SLM	Mode of Exam (Annual / Sem)	Year/ Sem	Details Of Fee ( )							
		Minimum	Maximum				Programme	Project/ Workshop	Exam	Practical	Viva-Voce	Miscellaneous	Degree Fee	Grand Total
<b>Certificate Course in Panchayati Raj (CCPR-17)</b>	10 <sup>th</sup>	½	2	Hindi	Semester	I	2500	-	400	-	-	150	500	3550
<b>Certificate in Memory Enhancement (CME-17)</b>	10+2	1/2	2	Hindi	semester	1	1500		400			150	500	2550

<b>Certificate in Panchayati Raj पंचायती राज में प्रमाण पत्र</b>				<b>CCPR-17</b>
				<b>Credits-12</b>
<b>PROGRAMME STRUCTURE</b>				
<b>Course Code</b>	<b>Course Name</b>		<b>Credits</b>	<b>Total Marks</b>
CCPR-01	पंचायतीराज एक परिचय		06	100
CCPR-02	पंचायतीराज की कार्यप्रणाली		06	100
<b>स्मृति वर्धक विज्ञान में प्रमाण पत्र (Certificate in Memory Enhancement)</b>				<b>CME-17</b>
<b>PROGRAMME STRUCTURE</b>				
				<b>Credits-12</b>
<b>Course Code</b>	<b>Course Name</b>		<b>Credits</b>	<b>Total Marks</b>
CME-101	स्मृति वर्धक विज्ञान		06	100
CME-102	मानव शरीर विज्ञान		06	100

विद्यार्थी प्रवेश के समय अपने कार्यक्रम का सम्पूर्ण शुल्क(Grand total) जमा करें। विद्यार्थी को अध्ययन सामग्री उसी माध्यम में दी जायेगी जो उसके कार्यक्रम के सामने SLM शीर्षक में निर्दिष्ट है।

**मानविकी विद्याशाखा / School of Humanities**  
**PROGRAMME SUMMARY & FEE STRUCTURE**

Programme Name (Code)	Eligibility	Duration (In Yrs)		SLM	Mode Of Exam (Annual / Sem)	Year/ Sem	Details Of Fee ( )							
		Minimum	Maximum				Program me	Project/Lab Workshop	Exam	Practical	Viva-Voce	Miscellaneous	Degree Fee	Grand Total
Certificate in Vedic Karmkand (CVK-17)	10th	½	2	Hindi	Semester	I	1000	-	400	-	-	150	500	2050
Certificate in Phalit Jyotish (CPJ-17)	10th	½	2	Hindi	Semester	I	1200	-	400	-	-	150	500	2250
Certificate in Sanskrit Language (CSL-17)	10th	½	2	Hindi	Semester	I	1000		400			150	500	2050
Certificate in Vedic Cosmology (CVC-20)	10th	½	2	Hindi	Semester	I	1500	-	400	-	-	150	500	2550
Certificate in Garhwali Language (CGL-21)	10+2	½	2	Hindi & Garhwali	Semester	I	4000	-	800	-	-	150	500	5450
Certificate in Kumauni Language (CKL-21)	10+2	½	2	Hindi & Kumauni	Semester	I	4000	-	800	-	-	150	500	5450
Certificate in Nepali Language (CNL-21)	10+2	½	2	Nepali	Semester	I	4000	-	800	-	-	150	500	5450

विद्यार्थी प्रवेश के समय अपने कार्यक्रम का सम्पूर्ण शुल्क(Grand total) जमा करें। विद्यार्थी को अध्ययन सामग्री उसी माध्यम में दी जायेगी जो उसके कार्यक्रम के सामने SLM शीर्षक में निर्दिष्ट है।

**Certificate in Vedic Karmakanda वैदिक कर्मकाण्ड में प्रमाण पत्र**CVK-17  
Credits-12

Course Code	Course Name	Credits	Total Marks
CVK-01	कर्मकाण्ड एवं पंचांग कर्म परिचय	06	100
CVK-02	संस्कार इत्यादि परिचय	06	100

**Certificate in Phalit Jyotish फलित ज्योतिष में प्रमाण पत्र**CPJ-17  
Credits-12

PROGRAMME STRUCTURE			
Course Code	Course Name	Credit	Total Marks
PJ -101	खगोलीय परिचय एवं फलित ज्योतिष हेतु आरंभिक गणित	06	100
PJ- 102	फलित ज्योतिष के आधारभूत सिद्धान्त	06	100

**Certificate in Sanskrit Language संस्कृत भाषा में प्रमाण पत्र**CSL-17  
Credits-12

PROGRAMME STRUCTURE			
Course Code	Course Name	Credit	Total Marks
CSL -101	सहज संस्कृत बोध - 1	06	100
CSL- 102	सहज संस्कृत बोध - 2	06	100

**Certificate in Vedic Cosmology**CVC-20  
Credits-12**वैदिक सृष्टिविज्ञानमें प्रमाण पत्र**

Course Code	Course Name	Credits	Total Marks
CVC-101	वैदिक ब्रह्माण्ड का परिचय	06	100
CVC-102	प्राच्य एवं पाश्चात्य मत में ब्रह्माण्ड विज्ञान	06	100

**Certificate in Garhwali Language**

CGL-21

Credits- 16

COURSE CODE	COURSE NAME:	CREDIT-16	TOTAL MARKS
CGL- 101	चयनित गढ़वाली पद्य (Selected Garhwali Poetry)	04	100
CGL -102	चयनित गढ़वाली गद्य (Selected Garhwali Prose)	04	100
CGL -103	गढ़वाली भाषा, व्याकरण एवं शब्दावली (Garhwali language, Grammer and words)	04	100
CGL -104	गढ़वाली लोक साहित्य (Folk Literature of Garhwali Language)	04	100

**Certificate in Kumauni Language**

CKL-21

Credits- 16

COURSE CODE	COURSE NAME:	CREDIT-16	TOTAL MARKS
CKL- 101	कुमाउनी भाषा एवं व्याकरण (Kumauni Language and Literature)	04	100
CKL -102	कुमाउनी लोक साहित्य (Kumauni Folk Literature)	04	100
CKL -103	कुमाउनी का लिखित साहित्य (Written Literature of Kumauni)	04	100
CKL -104	कुमाउनी संस्कृति एवं कलाएं (Kumauni Culture and Arts)	04	100

**Certificate in Nepali Language**

CNL-21

Credits- 16

COURSE CODE	COURSE NAME:	CREDIT-16	TOTAL MARKS
CNL- 101	Selected Nepali Poetry चयनित नेपाली पद्य	04	100
CNL -102	Selected Nepali Prose चयनित नेपाली गद्य	04	100
CNL -103	Origin and development of Nepali Language नेपाली भाषाको उत्पत्ति र विकास	04	100
CNL -104	History of Literature नेपाली साहित्य को इतिहास	04	100

**प्रबंध अध्ययन एवं वाणिज्य विद्याशाखा**  
**School of Management Studies and Commerce**

**PROGRAMME SUMMARY & FEE STRUCTURE**

Programme Name (Code)	Eligibility	Duration (Yrs)		SLM	Mode of Exam (Annual /Sem)	Year/ Sem	Details of Fee (₹)							
		Mini	Max				Programme	Project/ Workshop	Exam	Practical	Viva-Voce	Miscellaneous	Degree Fee	Grand Total
Certificate Course in Office Management (CCOM-17)	10 <sup>th</sup> pass	½	2	Hindi <sup>1</sup>	Semester	I	1500	-	600	-	-	150	500	2750

विद्यार्थी प्रवेश के समय अपने कार्यक्रम का सम्पूर्ण शुल्क(Grand total) जमा करें। विद्यार्थी को अध्ययन सामग्री उसी माध्यम में दी जायेगी जो उसके कार्यक्रम के सामने SLM शीर्षक में निर्दिष्ट है।

<sup>1</sup> SILM is available in Hindi medium only but learners are free to choose English as their medium for all the purposes, i.e. assignments, projects, examination etc.

CCOM -17  
Credits-16

PROGRAMME STRUCTURE				
Course Code	Course Name		Credits	Total Marks (Th.)
CCOM-01	Office Management (कार्यालय प्रबन्ध)		08	100
CCOM-02	Computer Application for Business (कम्प्यूटर का व्यावसायिक अनुप्रयोग)		04	50
FEDL-10	Fundamental English (सामान्य अंग्रेजी)		04	50

# School of Computer Science & Information Technology

## PROGRAMME SUMMARY & FEE STRUCTURE

Programme Name & (Code)	Eligibility	Duration In Years		SLM	Mode of Exam (Annual/Sem)	Year / Sem	Details of Fees (₹)							
		Min	Max				Programme	Project/Lab Workshop	Exam	Practical	Viva-Voce	Miscellaneous	Degree Fee	Grand Total
<b>Certificate in e-Governance and Cyber Security (CEGCS-17)</b> The student of CEGCS-17 opting for the online course material( The SLM shall have to be downloaded from the University Website portal elearning.uou.ac.in and hard copy of the course material shall not be provided by the University) shall be given 15% discount on the programme fee for the selected year.	10+2	½	2	English	Sem	I	2500	-	1000	-	150	500	4150	
<b>Certificate in Computer Applications (CCA-22)</b>	10 +2	½	2	English	Sem	I	2000	-	800	500	-	150	500	3950

विद्यार्थी प्रवेश के समय अपने कार्यक्रम का सम्पूर्ण शुल्क(Grand total) जमा करें। विद्यार्थी को अध्ययन सामग्री उसी माध्यम में दी जायेगी जो उसके कार्यक्रम के सामने SLM शीर्षक में निर्दिष्ट है।

## Certificate in e-Governance and Cyber Security

CEGCS-17

ई.गवर्नेंस एवं साइबर सिक्योरिटी में प्रमाण पत्र

Credits-20

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
CEGCS-01	Fundamentals of Information Security	04	100
CEGCS -02	Cyber Security Techniques	04	100
CEGCS -03	Cyber Attacks and Counter Measures: User Perspective	04	100
CEGCS -04	Information System	04	100
	*		
FCS	Introduction to Cyber Security	04	100

\*Introduction to Cyber Security program is also available on SWAYAM at [https://swayam.gov.in/nd2\\_nou20\\_cs02/preview](https://swayam.gov.in/nd2_nou20_cs02/preview)

## Certificate in Computer Application कम्प्यूटर अनुप्रयोग में प्रमाण पत्र

CCA-22

Credits-20

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
CCA-01	Introduction to Information Technology	04	50
CCA -02	Tools for Office Automation	04	50
CCA -03	Introduction to DTP	04	50
CCA-04	Computer Lab	04	50
FCS	Introduction to Cyber Security*	04	100

\*Introduction to Cyber Security program is also available on SWAYAM at [https://swayam.gov.in/nd2\\_nou20\\_cs02/preview](https://swayam.gov.in/nd2_nou20_cs02/preview)

# स्वास्थ्य विज्ञान विद्याशाखा

## School of Health Science

### PROGRAMME SUMMARY & FEE STRUCTURE

Programme Name (Code)	Eligibility	Duration (In Year)		SLM	Mode of Exam (Annual / Sem)	Year/ Sem	Details of Fee Structure (₹)							
		Minimum	Maximum				Programme Fee	Project/ Lab Workshop Fee	Exam Fee	Practical	Viva-Voce	Miscellaneous	Degree Fee	Grand Total
Certificate in Ayurvedic Masseur (CAM-17)	10+2	½	2	Hindi	Semester	I	6000	-	800	-	-	150	500	7450
Certificate in Herbal Beauty Care (CHBC-17)	10+2	½	2	Hindi	Semester	I	6000	-	800	-	-	150	500	7450
Certificate in Ayurvedic Herb Cultivation (CAHC-17)	10+2	½	2	Hindi	Semester	I	6000	-	600	-	-	150	500	7250
Certificate in Ayurvedic Food and Nutrition (CAFN-17)	10+2	½	2	Hindi	Semester	I	1500	-	800	-	-	150	500	2950
Certificate in Yogic Sciences (CYS-17)	10+2 or equivalent	½	1	Hindi	Semester	I	1500	-	400	500	-	150	500	3050
Certificate in Naturopathy (CIN-17)	10+2 or equivalent	½	1	Hindi	Semester	I	1500	-	400	500	-	150	500	3050
Certificate Course in Food & Nutrition (CFN-18)	10 <sup>th</sup> pass	½	2	Hindi	Semester	Sem.	1200	-	600	-	-	150	500	2450

विद्यार्थी प्रवेश के समय अपने कार्यक्रम का सम्पूर्ण शुल्क(Grand total) जमा करें। विद्यार्थी को अध्ययन सामग्री उसी माध्यम में दी जायेगी जो उसके कार्यक्रम के सामने SLM शीर्षक में निर्दिष्ट है।



## Certificate in Ayurvedic Masseur आयुर्वेदिक मसाज में प्रमाणपत्र

CAM-17  
Credits-12

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
CAM-01	आयुर्वेद एवं मूल सिद्धांत	3	50
CAM-02	शरीर विज्ञान	3	50
CAM-03	द्रव्य विज्ञान	3	50
CAM-04	मसाज	3	50

## Certificate in Ayurvedic Herb Cultivation

CAHC-17  
Credits-12

### आयुर्वेदिक जड़ी बूटी उत्पादन में प्रमाणपत्र

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
CAHC-01	आयुर्वेदिक जड़ी बूटियों का मानव समाज में योगदान	4	50
CAHC-02	जड़ी-बूटियों का संरक्षण, भण्डारण एवं व्यवसायीकरण	4	50
CAHC-03	पौधशाला एवं रोपण तकनीक	4	50

## Certificate in Herbal Beauty Care हर्बल ब्यूटी केयर में प्रमाणपत्र

CHBC-17  
Credits-12

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
CHBC-101	आयुर्वेद एवं सौन्दर्य वर्णन	3	50
CHBC -102	त्वचा एवं संबंधित रोग	3	50
CHBC -103	सौन्दर्य समस्याओं का आयुर्वेदिक समाधान	3	50
CHBC -104	सौन्दर्य वर्धक सामान्य योगों की निर्माण एवं उपयोग विधि	3	50

## Certificate in Ayurvedic Food & Nutrition

CAFN-17  
Credits-12

### आयुर्वेद आहार एवं पोषण में प्रमाणपत्र

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
CAFN-01	आयुर्वेद	3	50
CAFN -02	आयुर्वेद का आहारिय चिकित्सा पद्धति में योगदान	3	50
CAFN -03	आहार एवं पोषण	3	50
CAFN -04	आयुर्वेद तथा योग	3	50

## Certificate in Yogic Sciences योग विज्ञान में प्रमाणपत्र

CYS-17  
Credits-16

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
YS-01	Introduction of Yoga(योग परिचय)	6	100
YS-02	Human Anatomy and Health(शरीर विज्ञान तथा स्वास्थ्य)	6	100
YS-03	Practical (प्रयोगात्मक)	4	100

नोट : यह पाठ्यक्रम छमाहीहै।प्रति छः माह में लिखित एवं प्रयोगात्मक परीक्षा विश्वविद्यालय द्वारा आयोजित की जाएगी।

## Certificate in Naturopathy प्राकृतिक चिकित्सा में प्रमाणपत्र

CIN-17  
Credits-16

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks (Th.)
NS-01	Naturopathy ( प्राकृतिक चिकित्सा)	6	100
NS-02	Human Anatomy Health and Diagnosis (शरीर विज्ञान, स्वास्थ्य एवं निदान विधियों)	6	100
NS-03	Practical (प्रयोगात्मक)	4	100

नोट : यह पाठ्यक्रम 6 छमाही है। प्रति छःमाह में लिखित एवं प्रयोगात्मक परीक्षा विश्वविद्यालय द्वारा आयोजित की जाएगी।

## Certificate Course in Food and Nutrition आहार एवं पोषण में प्रमाणपत्र

Credits-16  
CFN-18

PROGRAMME STRUCTURE			
Course code	Course Name	Credits	Total Marks
CFN-01	Basic Concepts in Food and Nutrition खाद्य एवं पोषण की आधारभूत अवधारणाएं	06	100
CFN-02	Nutrition in the Community समुदाय में पोषण	06	100
CFN-03	Food Safety and Quality Control खाद्य सुरक्षा एवं गुणवत्ता नियंत्रण	04	50

## School of Law

Programme Name (Code)	Eligibility	Duration (Years)		SLM	Mode of Exam (Annual/Sem)	Semester	Details of Fee (INR)							
		Minimum	Maximum				Programme Fee	Lab Works	Exam Fee	Practical Fee	Viva - Voce	Miscellaneous	Degree Fee	Grand Total
Certificate in Right to Information (CRTI-21)	10+2	1/2	1	English	Semester	I	1000	1000	800	-	-	150	500	3450
Certificate in Cyber Space & Data Protection (CCSDP-21)	10+2	1/2	1	English	Semester	I	1500	1000	800			150	500	3950

### PROGRAMME & FEE STRUCTURE

#### Certificate in Right to Information (CRTI-21)

COURSE CODE	COURSE NAME	CREDIT-12	TOTAL MARKS
<b>Semester- I</b>			
CRTI- 101	Background and Introduction of Right to Information	4	100
CRTI- 102	Application of Right to Information	4	100
CRTI-103	Judiciary and important legislatures effecting RTI	4	100
CRTI-104	Constitutional and Comparative Study of RTI	4	100
CRTI-105	Project	4	100

#### Certificate in Cyber Space & Data Protection (CCSDP-21)

COURSE CODE	COURSE NAME	CREDIT-12	TOTAL MARKS
<b>Semester- I</b>			
CYC- 101	Fundamentals of Cyber Space & Emerging Jurisprudence	4	100
CYC -102	Intellectual Property Issues and Cyber Space	4	100
CYC -103	E-Commerce and Digital Evidence	4	100
CYC -104	Cyber Crimes And Consumer Protection in Cyber Space	4	100
CYC -105	Project	4	100

शिक्षाशास्त्र विद्याशाखा

School of Education

Department of special education

Programme Name (Code)	Eligibility	Duration (In Year)		SLM	Mode of Exam (Annual/ Sem)	Semester	Details of Fee(₹)					
		Minimum	Maximum				Programme Fee	Project/ Lab Workshop Fee	Exam Fee	Miscellaneous	Degree Fee	Grand Total
Foundation Course in special education (FC- SEDE)	10+2 or In-service teacher	3 Months	12 Months	Hindi/ English	SEMESTER	I	2000	700	1000	150	500	4350

**Foundation Course in special education**

**FC-SEDE**

**Credit : 30**

COURSE CODE	Block Name	Credits	Marks
FCECD-01	Introduction to Disability and Inclusive education	06	100
FCECD-02	Early Identification, Assessment And Intervention	06	100
FCECD-03	Education of Children with Disabilities	06	100
FCECD-04	Development of Adaptive Skills, Assistive Devices and special therapies For Children with Disabilities	06	100
FCECD-05	Practical Training in Inclusive Education	06	100

**भौमिकी एवं पर्यावरण विज्ञान विद्याशाखा**  
**School of Earth and Environmental Science**

Programme name	Programme code	Eligibility	Duration (yr)		SLM	Mode of exam	Semester	Fee structure (Rs.)							
			Minimum	Maximum				Program	Project/Workshop	Exam	Practical	Viva-voce	Miscella	Degree	Grand total
Certificate in Non-wood Forest Products	CNWFP-20	10+2	½	1-1/2	English	Sem	I	1500	-	600	-	-	150	500	2750
Certificate in Geo Informatics	(CGIS-21)	10+2	½	2	English	Sem	I	7250	3000	1000	500	500	150	500	12,900

**Certificate in Non Wood Forest Products**  
सर्टिफिकेट इन नान-उड फॉरेस्ट प्रोडक्ट्स

**CNWFP-20**  
**Credits-30**

Programme structure			
Course Code	Paper Name	Crec	Total Marks (Th / Ass)
<b>Semester I</b>			
NWFP 101	Basics of Non Wood Forest Products (NWFPs)	06	100 (80/ 20)
NWFP 102	Medicinal and Aromatic Plants (MAPs)	06	100 (80 / 20)
NWFP 103	NWFP Based Industries	06	100 (80 / 20)

**Certificate in Geo Informatics** जियो इनफोर्मेटिक्स में प्रमाणपत्र

**CGIS-21**  
**Credits – 20**

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks
<b>SEMESTER I</b>			
CGIS-501	Introduction to Informatics	04	100
CGIS-502	Fundamentals of Photogrammetry & Remote Sensing	04	100
CGIS-503	Fundamentals of GIS	04	100
CGIS-504	Cartography	04	100
CGIS-P1	Practical	04	100

व्यावसायिक अध्ययन विद्याशाखा  
**School of Vocational Studies**  
**PROGRAMME SUMMARY & FEE STRUCTURE**

Programme Name (Code)	Eligibility	Duration (Yrs)		SLM	Mode of Exam (Annual /Sem)	Year/ Sem	Details of Fee ()						
		Mini	Max				Programme	Project/ Workshop Internship	Exam	Practical	Miscellaneous	Degree Fee	Grand Total
<b>C. Voc. (Web Designing &amp; Development) -CVWDD-21</b>	12th pass or equivalent	1/2	1	English	Sem	I	800	500	400	200	150	500	2550
<b>C. Voc. (Digital Marketing &amp; Management)- CVDMM-21</b>	12th pass or equivalent	1/2	1	English	Sem	I	800	500	400	200	150	500	2550
<b>C. Voc. (Soft Skill &amp; E- Office Management)- CVEOM-21</b>	12th pass or equivalent	1/2	1	English	Sem	I	800	500	400	200	150	500	2550
<b>C. Voc. (Technology Enabled Education) - CVTEE-21</b>	12th pass or equivalent	1/2	1	English	Sem	I	800	500	400	200	150	500	2550
<b>Certificate in Community Radio Technology- CCRT-21</b>	12th pass or equivalent	1/2	1	English (Soft Copy Only)	Sem	I	800	500	600	200	150	500	2750
<b>Certificate in Data Science &amp; Applications -CDSA-21</b>	12th pass or equivalent	1/2	1	English (Soft Copy Only)	Sem	I	800	500	600	200	150	500	2750
<b>Certificate in Office Automation &amp; Soft Skills- COASS-21</b>	12th pass or equivalent	1/2	1	English (Soft Copy Only)	Sem	I	800	500	600	200	150	500	2750

<b>C. Voc. (Web Designing and Development)</b>			<b>CVWDD-21</b>
			<b>Credits- 12</b>
<b>PROGRAMME STRUCTURE</b>			
<b>Course Code</b>	<b>Course Name</b>	<b>Credits</b>	<b>Total Marks (Th. /Assign.)</b>
<b>SEMESTER I</b>			
CVWDD 101	Computer Fundamentals & Web Designing	4	100
CVWDD 102	Advanced Web Development	4	100
CVWDD 103	Workshop	4	100
<b>C. Voc. (Digital Marketing &amp; Management)</b>			<b>CVDMM-21</b>
			<b>Credits- 12</b>
<b>PROGRAMME STRUCTURE</b>			
<b>Course Code</b>	<b>Course Name</b>	<b>Credits</b>	<b>Total Marks (Th. /Assign.)</b>
<b>SEMESTER I</b>			
CVDMM 101	Digital Ecosystem and Social Media Applications- I	4	100
CVDMM 102	Digital Promotion Strategies, Tools & Freelancing- I	4	100
CVDMM 103	Workshop	4	100
<b>C. Voc. (Soft Skill &amp; E- Office Management)</b>			<b>CVEOM-21</b>
			<b>Credits- 12</b>
<b>PROGRAMME STRUCTURE</b>			
<b>Course Code</b>	<b>Course Name</b>	<b>Credits</b>	<b>Total Marks (Th. /Assign.)</b>
<b>SEMESTER I</b>			
CVEOM 101	Communication Skills- English	4	100
CVEOM 102	Introduction to E-Office Management- I	4	100
CVEOM 103	Workshop	4	100
<b>C. Voc. (Technology Enabled Education)</b>			<b>CVTEE-21</b>
			<b>Credits- 12</b>
<b>PROGRAMME STRUCTURE</b>			
<b>Course Code</b>	<b>Course Name</b>	<b>Credits</b>	<b>Total Marks (Th. /Assign.)</b>
<b>SEMESTER I</b>			
CVTEE 101	ICT Resources and Applications- I	4	100
CVTEE 102	Technology Enabled Education- Concept and Tools- I	4	100
CVTEE 103	Workshop	4	100
<b>Certificate in Community Radio Technology (CCRT)</b>			<b>CCRT- 21</b>
			<b>Credits- 20</b>
<b>PROGRAMME STRUCTURE</b>			
<b>Course Code</b>	<b>Course Name</b>	<b>Credits</b>	<b>Total Marks (Th. /Assign.)</b>
<b>SEMESTER I</b>			
CCRT 101	Community Radio System and Transmission Technology	4	100
CCRT 102	Community Radio Production: System and Technology	4	100
CCRT 103	Soft Skill and Personality Development	4	100
CCRT 104	Skill Component (Internship)	8	100
<b>Certificate in Data Science &amp; Applications (CDSA)</b>			<b>CDSA-21</b>

			<b>Credits- 20</b>
<b>PROGRAMME STRUCTURE</b>			
<b>Course Code</b>	<b>Course Name</b>	<b>Credits</b>	<b>Total Marks (Th. /Assign.)</b>
<b>SEMESTER I</b>			
CDSA 101	Foundations of Data Scienceand Data Analysis Tools	6	100
CDSA 102	Programming for Data Science	6	100
CDSA 103	Soft Skill and Personality Development	4	100
CDSA 104	Skill Component (Workshop)	4	100
<b>Certificate in Office Automation &amp; Soft Skills (COASS)</b>			<b>COASS- 21</b>
			<b>Credits- 20</b>
<b>PROGRAMME STRUCTURE</b>			
<b>Course Code</b>	<b>Course Name</b>	<b>Credits</b>	<b>Total Marks (Th. /Assign.)</b>
<b>SEMESTER I</b>			
COASS 101	Soft Skill and Personality Development	6	100
COASS 102	Basic Computer Skills and Internet	6	100
COASS 103	Office Automation Tools	4	100
COASS 104	Skill Component (Workshop)	4	100



**कृषि एवं विकास अध्ययन विद्याशाखा**  
**School of Agriculture & Development Studies**

Programme Name (Code)	Code	Eligibility	Duration (Years)		SLM	Mode of Exam (Annual/Sem)	Semester	Details of Fee (INR)							
			Minimum	Maximum				Programme Fee	Workshop	Exam Fee	Practical Fee	Viva - Voce	Miscellaneous	Degree Fee	Grand Total
Certificate course in Development Studies	CCDS-21	Graduation in any stream	1/2	2	Hindi	Semester	I	800	-	600	-	-	150	500	2050
Certificate in Organic Farming (COF-17)	COF-17	10+2	½	2	Hindi	SEMESTER	I	2000	-	600	-	-	150	500	3250

**Certificate course in Development Studies**

विकास अध्ययन में प्रमाणपत्र पाठ्यक्रम

CCDS-21

CREDITS -18

COURSE CODE	COURSE NAME	CREDITS	TOTAL MARKS
<b>Semester- I</b>			
MADS - 01	विकास अध्ययन: परिचय और सिद्धान्त Development Studies: Introduction and Theories	6	100
MADS - 02	विकास के मुद्दे और चुनौतियाँ Issues and Challenges of Development	6	100
MADS - 03	विकास अध्ययन हेतु अनुसंधान पद्धति Research Methodology for Development Studies	6	100

**Certificate in Organic Farming जैविक खेती में प्रमाणपत्र**

COF-17

Credits – 12

PROGRAMME STRUCTURE			
Course Code	Course Name	Credits	Total Marks
COF -01	Introduction to Organic Farming (जैविक खेती- परिचय एवं विकास)	04	50
COF -02	Organic Farming Practices and Cultivation (जैविक खेती प्रणाली एवं गतिविधियां)	04	50
COF -03	Monitoring of Organic Farm Produces (जैविक उत्पादों का निरीक्षण)	04	50