

P-870

Total Pages : 3

Roll No.

MCS-403/DCA-103

Technical English & Business Communication

(MSCIT/PGDCA/DCA)

1st Semester Examination, 2023 (June)

Time : 2 Hours]

[Max. Marks : 70

Note : This paper is of Seventy (70) marks divided into two (02) Sections A and B. Attempt the questions contained in these sections according to the detailed instructions given therein. Candidates should limit their answer to the questions on the given answer sheet. No additional (B) answer sheet will be issued.

SECTION–A

(Long Answer Type Questions)

Note : Section 'A' contains Five (05) long answer type questions of Nineteen (19) marks each. Learners are required to answer any Two (02) questions only.

(2×19=38)

1. What is an article? What is the difference between the 'a' and 'an'?
2. Define Role Play. Explain how to use role playing.
3. Explain the three levels of listening. Write down five words using the prefix 'multi'.
4. Explain the process of making recommendations. Explain the steps to convert text to chart.
5. What is group discussion? How does group discussion is different from a debate.

SECTION-B

(Short Answer Type Questions)

Note : Section 'B' contains Eight (08) short answer type questions of Eight (08) marks each. Learners are required to answer any Four (04) questions only. (4×8=32)

Briefly discuss any four of the followings:

1. Preposition.
2. Active and Passive voice.
3. Spelling and Punctuation.

4. Compound Nouns.
 5. Comprehending.
 6. Useful phrases.
 7. Empathetic listening.
 8. Letter of Enquiry.
-