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Total Pages: 3 Roll No.

DVEOM-201

Leadership Skills and Personality Development

D. Voc. (Soft Skill & E- Office Management)
2nd Semester Examination, 2023 (June)

Time: 2 Hours] Max. Marks: 100

Note: This paper is of Hundred (100) marks divided into two (02) Sections A and B. Attempt the questions contained in these sections according to the detailed instructions given therein. Candidates should limit their answer to the questions on the given answer sheet. No additional (B) answer sheet will be issued.

SECTION-A (Long Answer Type Questions)

Note: Section 'A' contains Five (05) long answer type questions of Twenty six (26) marks each. Learners are required to answer any Two (02) questions only.

 $(2 \times 26 = 52)$

- 1. What do you mean by self-actualization? Explain the differences in ideas between Abraham Maslow and Kurt Goldstein's concept of self-actualization. [26]
- 2. Why life skills are key to success? Explain. List the challenges of skilling and entrepreneurship in India. [26]

- **3.** Write a short note on any four from the following:
 - (i) Self-Management.
 - (ii) SWOT analysis.
 - (iii) Leadership Theories.
 - (iv) Functions of Planning.
 - (v) Healthy ways to manage conflicts.
 - (vi) Ethics in the workplace.

[26]

- **4.** What do you mean by stress? How to manage stress in work environment? Explain the importance of ethics and values in organizational life. [26]
- **5.** (a) Explain various schemes of skill development by govt. of India. [13]
 - (b) Explain the "Big Five" model of personality. [13]

SECTION-B

(Short Answer Type Questions)

Note: Section 'B' contains Eight (08) short answer type questions of Twelve (12) marks each. Learners are required to answer any Four (04) questions only.

 $(4 \times 12 = 48)$

- **1.** Explain any three terms from the following:
 - (a) Vocational Education.
 - (b) Skill India.

	(c) National Skills Qualifications Fram	iework.			
	(d) Types of conflicts.				
	(e) Spiritual Intelligence.		[12]		
2.	Analyses and compare various theories b	ased on leade	rship. [12]		
3.	Explain the Interpersonal and intraperson	nal conflicts.	[12]		
4.	Write a brief note on "Visual aids assist the presentation". [12]				
5.	Define the approaches to build a team role of defferent peoples in a team.	. Also explai	in the [12]		
6.	List the characteristics of a healthy work	culture.	[12]		
7.	List out the importance of good human i	relations.	[12]		
8.	Write a short note on:				
	(a) Traits of Personality.				
	(b) Types of personality.		[12]		