

**Syllabus for Certificate Programme (6months) in Right to Information (CRTI-17)**

**Paper-1 Background and Introduction to Right to Information**

**Block-1- Genesis of Right to Information**

- Unit-1- Definition and Purpose of Right to Information
- Unit-2- Movement of Right to Information in India
- Unit-3 State and Central Acts on RTI

**Block-2- Public Authorities**

- Unit-4 Public Authority: Meaning and Scope
- Unit-5- Obligations of Public Authorities
- Unit-6- Instrumentalities of Public Authorities

**Block- Duties and Responsibilities of Public Information Officers**

- Unit-7- Duties of Public Information Officer
- Unit-8- Responsibilities of Public Information Officers
- Unit-9- Issues and Constrains faced by Public Information Officers

**Block-4- Disposal of Information requests**

- Unit-10- Process of disposal of Information requests
- Unit-11- Fee and Costs and exemption from payment
- Unit-12-Interface with the demand side

B. P. Maikhan  
 21/9/2017  
 (B. P. Maikhan)

21/9/2017

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**Paper-2 Application of Right to Information**

**Block-1- Information Exempted from Disclosure**

Unit- 1- Information Exempted from Disclosure

Unit-2- Public Interest Test for Exemption,

Unit-3- Grounds for partial disclosure and third party Information

**Block-2 Appellate Authorities**

Unit-4-Appeal for seeking Information

Unit-5- First Appeal

Unit-6- Second Appeal

**Block-3-Functions and Powers of Information Commission**

Unit-7- Constitution of Central and State Information Commissions

Unit-8- Functions and Powers of the Information Commissions

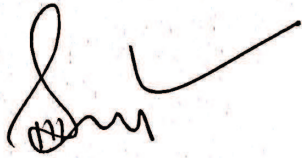
Unit-9-Investigation,Fines and Penalties

**Block-4- Role of Government and Right to Information**

Unit-10- Provisions regarding promotion of RTI

Unit-11-Monitering of implementation of RTI

Unit-12-Miscellaneous Provisions

*B. Prakashan* 

*T.L*

  
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